

Wedding Day Schedule and Information

(Carry this with you all day long for your own peace of mind!)

Names _____

Wedding Date _____

Wedding Location _____

Phone Numbers:

A Paradise Dream Wedding Local (Maui) office number 875-9503

Toll Free Number 1-888-286-5979

The Flow of Events on Your Wedding Day

Your Paradise Dream Wedding on-site wedding coordinator will arrive at the wedding location approximately 30 minutes prior to the ceremony. She can be reached from that time on via her cell. We will give you her number.

If you have ordered flowers, chairs, or other decorations or items, or a dove or butterfly release, these vendors will arrive early to set them up. The minister, musicians and entertainers, if any, and the photo crew, will be there approximately 15-20 minutes before the ceremony.

The on-site coordinator will review ceremony protocol with the wedding party at the wedding site, including how, when, and with whom bride and groom enter the ceremony site, proper giving of leis to guests, etc. If appropriate, the groom will arrive before the bride and will proceed to the ceremony site so that he will not see the bride before the ceremony.

When groom and bride arrive, your minister will introduce her/himself and answer last minute question, the photographer will brief bride and groom and guests on where they should stand during the ceremony for optimum lighting and visual effect, and the videographer, if present, will place microphones on the groom and minister for audio recording. The on-site coordinator will receive the "ready" cue from the photographer, will relay the "ready" signal to bride/groom and others, and the ceremony will begin.

Wedding Day Schedule

You will benefit from making up a wedding day schedule and distributing copies to key members of your party. Be sure to include every event that will take place and schedule in more time than you think the event will actually take. Use blank space between lines to schedule activities that are specific to your wedding.

PS: Brides, remember to bring touch-up makeup!

_____ am Wake up/get up

_____ am Eat a good breakfast

_____ am Dress for the day

_____ Hair/make up time/place _____,
name of stylist, phone number _____

_____ Dress for ceremony (where helpers?) _____

_____ Parents and/or guests leave for ceremony (meet time,
place, vehicle driver) _____. Arrive at
wedding site at _____, 20-25 minutes before ceremony
begins.

_____ Groom and party leave for ceremony (meet time, place,
vehicle driver) _____. Arrive at wedding site at
_____, 20-25 minutes before ceremony begins.

_____ Bride and party leave for ceremony (meet time, place,
vehicle driver) _____. Arrive at wedding site
at _____, 15-20 minutes before ceremony begins.

_____ Guests are met at wedding site by on-site coordinator, who
will answer last minute questions and give final
instructions. Guest Leis may be distributed at this time, if
desired. Groom is met by on-site coordinator, minister,
photographer, who will answer last minute questions and
give final instructions. On-site coordinator will deliver
boutonnière, if applicable.

_____ Bride is met by on-site coordinator, minister, photographer,
who will answer last minute questions and give final
instructions. On-site coordinator will deliver flowers to Bride
and party.

_____ Wedding ceremony begins. Wedding site photography
begins just prior to ceremony start, unless otherwise
arranged.

_____ _____
Wedding site photography ends. Depending on the size of the photo package you select, photography at the wedding site usually lasts from one hour to 1-1/2 hours after the ceremony ends. Photographic coverage of the reception or other pre- or post-ceremony activities should be arranged in advance.

_____ _____
Guests leave for reception/meal, (vehicle, driver) _____ arrive at _____ am/pm. The timing for your guests to leave the wedding site will depend on whether or not you have ordered a cake cutting and/or sparkling cider toast at the wedding site. Ask your wedding coordinator.

_____ _____
Bride and Groom leave wedding site for reception site. (vehicle, driver) _____, arrive at _____ am/pm.

**MAHALO AND CONGRATULATIONS!!
NOW RELAX AND ENJOY YOUR PARADISE DREAM HONEYMOON!!!**